

AVONDALE STUDENT LIFE LEADERSHIP POSITIONS

POSITION: SOCIAL ACTIVITY COMMITTEE (SAC) LEADER/S

REPORTS TO: ASA PRESIDENT/STUDENT LIFE CO-ORDINATOR

Position Purpose

The SAC Leader/s will organise and promote social events to create opportunities for community; taking into consideration the different student cohorts.

Key Responsibilities

- Present event calendar and event brief to the ASA President to ensure a well-balanced and well-suited programme of events is achieved each semester.
- Work with the ASA Media Officer to ensure all social plans are included in ASL's social media content calendar.
- Event advertising content is given to the ASA Media Officer two weeks' in advance.
- Ensure event photography brief is given to the Head Photographer two weeks' in advance.
- All events adhere to Avondale's mission, values and ethos.
- Present pre and post event feedback to ASA meetings.
- Be available to be rostered on for ASA Office hours.
- Participate in Orientation, e.g. part of the welcome team.
- Participate in Pulse e.g., set-up, pack-down, manning the ASA stall
- Attend student leadership training sessions.

Relevant Experience

- The position requires good people skills and excellent communication skills. The SAC leader will have strong organisational skills, be highly motivated and eager to learn.
- Preferably would have some experience in working in a team environment

Person Specification

- Strong people skills
- Ability to work as part of a team and equally well working independently
- Good communication skills
- Needs to be a highly dedicated, organised and trustworthy person.
- Uphold Avondale's mission, values and ethos

Key Outcomes

- Provide consistent social programmes
- Ensure the effective management of the social programmes

Term of appointment

- One full academic calendar year

Remuneration

- Honorary scholarship – contact ASL for details